

PLEASE START HERE

- **This form is to start the post-completion OPT application process.** For other requests, please contact iss@andrews.edu.
- Before you can submit your OPT application to United States Citizenship and Immigration Services (USCIS), you will need to complete this OPT Status Form with your academic advisor, submit it to the International Student Services office, and receive an updated I-20 with OPT recommendation from a designated school official (DSO).
- The **student** applying for OPT should complete the top section ("Student Section") and the student's **academic advisor** should complete the bottom section ("Advisor Section").
- The student or academic advisor can email the completed Status Form to iss@andrews.edu.
- The student can begin the OPT application process (follow the OPT Application Guide, available through the International Student Services office) but should NOT officially submit the application until a DSO issues an updated I-20 with OPT recommendation.

STUDENT SECTION

NAME _____ DOB (mm/dd/yy) _____ AU ID # _____

DESIRED OPT START DATE (mm/dd/yy): _____ (request a start date within two months of graduation)

NOTE: You MUST stop working on campus as a student worker upon completion of your program of study. You can begin working in OPT only AFTER you receive approval from USCIS via an Employment Authorization Document (EAD).

I attest that I have not engaged in unauthorized employment off campus and that I have been enrolled full time for at least one academic year at Andrews University.

STUDENT SIGNATURE _____ DATE _____

ADVISOR SECTION

STUDENT'S MAJOR (FIELD OF STUDY) _____

PROGRAM LEVEL: BA MA Doctoral OTHER: _____

EXPECTED COMPLETION DATE OF DEGREE REQUIREMENTS (mm/dd/yy): _____.

Academic Advisor Information and Signature:

NAME: _____ TITLE: _____

DEPARTMENT: _____ PHONE: _____ EMAIL: _____

ACADEMIC ADVISOR SIGNATURE _____ DATE _____

Student or academic advisor can email this completed form to iss@andrews.edu.